



COMENIUS UNIVERSITY BRATISLAVA

Dear Partner,

We are happy to inform you that Comenius University in Bratislava is opening online nominations for students who wish to partake in Erasmus+ programme at Comenius University (CU) in Bratislava and Martin in the forthcoming **Academic year / Winter term 2024**. The nomination process will open on 1 April and will remain opened until 15 May. Please, nominate only students for full year or the winter term, **there will be additional call for spring/summer nominations in October**.

Online nomination for Full year / Winter term 2024 are possible: 1 April – 15 May 2024

You will not be able to nominate any more students after 15 May 2024.

Students' applications (uploading their documents into the system including signed LA/OLA) will be possible **until 15 June 2024**.

To nominate your students for standard Erasmus, use the following link:

https://www.service4mobility.com/europe/BewerbungServlet?identifier=BRATISL02&kz_bew_pers=S&kz_bew_art=IN&aust_prog=SMS&sprache=en

Please, do not forward the online nomination link to your students!

As for the information regarding the nomination coordinator, use your name and your email address. Upon submitting the nomination both the student and you will receive an automatically generated email with further steps in the application process.

Necessary documentation that needs to be uploaded by the student directly to the system includes:

1. Curriculum Vitae
2. Photo (in passport format 3,5 x 4,5 cm, minimum 1 MB size)
3. Scan of passport or other ID (for EU citizens)
4. Transcript of records from the home institution

	From	To
Winter term*	23 September 2024	20 December 2024
Exam period	2 January 2025	14 February 2025
Welcome week	16 September 2024	20 September 2024
Nominations open	1 April	15 May 2024
Application possible	1 April	15 June
Summer term*	17 February 2025	23 May 2025
Exam period	26 May 2025	30 June 2025
Welcome week	10 February 2025	14 February 2025
Nomination open	1 October	15 November
Application possible	1 October	15 December

* Please note that the faculties of medicine may start a week earlier

Erasmus+ Office, Šafárikovo nám. 6, office number 102 - 104, P. O. BOX 440, 814 99 Bratislava,

✉ erasmusplus@rec.uniba.sk, anna.duffekova@uniba.sk

🌐: <https://uniba.sk/en/international-relations/>

We cannot guarantee accommodation for all incoming students, we have dormitory capacity for roughly 50% of exchange students. Students should apply for accommodation via link sent to them during the application process (also available at the dormitory website), places at the dormitory are assigned by the first come – first served rule.

We would like to assure you that despite the current situation in Ukraine, Slovakia is a safe country.

Thank you for your cooperation and we are looking forward to welcoming your students at Comenius University in the **Academic Year 2024/2025**.

Should there be any problems, or you have any questions do not hesitate to contact us at erasmusplus@rec.uniba.sk or anna.duffekova@uniba.sk

Kind regards,
Erasmus+ Office
Comenius University in Bratislava