

DESCRIPTION OF THE COURSE

GENERAL INFORMATION		
Course Holder	Mr.sc. Mladen Ilić	
The name of the college	Public Sector Business Activity	
Study program	Professional Undergraduate Study of Finance and Business Law	
Status of the College	Elective Course	
Year	2 nd Year	
Point value and method of teaching	ECTS coefficient of student workload	5
	Number of hours (P+V)	30+15

DESCRIPTION OF THE COURSE
1.1. <i>Objectives of the course</i>
<p>Students are expected to develop:</p> <p>a) General competencies:</p> <ul style="list-style-type: none"> • identify the role and significance of the public sector in the Republic of Croatia • understand the size of the public sector in the Republic of Croatia and systematically and meaningfully argue the views of the • effectively apply the acquired knowledge and contribute to the assessment of possible rationalization of the public sector in the Republic of Croatia <p>(a) Specific competencies.</p> <ul style="list-style-type: none"> • critically assess the arguments for and against the number of local and regional (regional) self-government units in the Republic of Croatia • to make reasonable conclusions and solutions on the size of the public sector and to form an opinion on the rationalization or increase of the public sector • apply knowledge and skills in the field of the public sector
1.2. <i>Requirements for enrolment in the course</i>

no special conditions, passed all exams required for enrollment in the 2nd year

1.3. Expected learning outcomes for the course

- I1 - Describe the development of the public sector and the place and role of the public sector in the national economy.
- I2 – Present the public sector of the state and the public sector at the regional and local level.
- I3 - Analyze the organization of the public sector, public companies, public institutions and regulatory bodies.
- I4 - Explain public financial institutions and how they function.
- I5 - Interpret the size, functionality and principles of public sector operations.
- I6 - Compare the model of *public-private partnership and outsourcing* (using external companies and individuals to perform a particular job) on examples from the Republic of Croatia and the EU

1.4. Course content

1. The concept and emergence of the public sector and its place and role in the national economy.
2. Development and financing of the public sector. Explain the importance and use of platforms for digital access to public sector services.
3. Local and Regional Self-Government in the Republic of Croatia.
4. Public sector organisations, public companies, public institutions and regulatory bodies.
5. Principles of Governance and Organization of Public Sectors in the Member States of the European Union.
6. Human Resources Management in the Public Sector, Public-Private Partnership Model and Outsourcing.

1.5. Types of teaching (put X)

- | | |
|--|---|
| <input checked="" type="checkbox"/> lectures | <input checked="" type="checkbox"/> Independent tasks |
| <input checked="" type="checkbox"/> seminars and workshops | <input type="checkbox"/> Multimedia & Network |
| <input checked="" type="checkbox"/> exercises | <input type="checkbox"/> laboratory |
| <input type="checkbox"/> Distance education | <input type="checkbox"/> Mentoring work |
| <input type="checkbox"/> Field Teaching | <input type="checkbox"/> Other _____ |

1.6. Student obligations

The obligations of students are prescribed in detail by the Statute, Study Regulations, and Student Obligations Guidelines. The key obligations of students are:

ATTENDANCE: *students are obliged to attend classes, actively follow lectures and exercises, and participate constructively in classes, and in order to acquire the right to*

take the exam, it is necessary to attend classes in the percentages prescribed by the Study Regulations. For each student, their presence in class is recorded through the Infoeduka digital office system. The minimum obligations are;

- Full-time students must attend at least 70% of the total number of classes to be eligible to sign.
- Part-time students need to attend at least 50% of the total number of classes to be eligible to sign.

PASSING EXAMS: in order to achieve a positive grade in the subject, it is necessary to achieve at least 54 points in the subject, but also at least 50% of points for each learning outcome. The method of taking the exam is described in more detail in the item Assessment and evaluation of students' work during classes and at the final exam.

***FINAL EXAM** – a student who has not met the conditions for passing the exam during the continuous examination of knowledge (has achieved a total of at least 54 points in the course and has met the lower point threshold of adoption of each learning outcome, i.e. a minimum of 50% of the points of each learning outcome), may take the learning outcomes of the course at the final exam.

a course that tests the practical application of knowledge, understanding and critical thinking skills in a given field of application.

PRACTICAL WORK: the student is obliged to participate in solving practical tasks and exercises during classes with the aim of recognizing problems and proposing improvements.

***CONTINUOUS EXAMINATION:** In order to make students progress more efficiently in class, continuous examinations of knowledge (2 intermediate exams) are carried out. In this way, students acquire smaller teaching units and master the subject material more easily.

1.7. Student Work Tracking (Add X to the appropriate tracking format)

Attending classes	x	Teaching activity	x	Seminar paper		Experimental work	
Written exam	x	Oral exam		Essay	x	Research	
Project		Continuous Assessment*		Report		Practical work	
Portfolio							

1.8. Assessment and evaluation of students' work during classes and at the final exam

Evaluation and evaluation of students' work during classes and at the final exam is carried out on the basis of the Regulations on Studying of the EFFECTUS University of Applied Sciences.

The linking of learning outcomes, teaching methods and assessment of learning outcomes is carried out as follows:

	Attending classes	Written exam	Project	Practical work	Assay	Altogether
I1		16				16
I2		16				16
I3		16				16
I4		16				16
I5				16		16
I6					16	16
OUT OF OUTCOME	4					4
ALTOGETHER	4	64	-	16	16	100



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	<i>FORMS OF TRACKING</i>	<i>NAME OF LEARNING OUTCOMES</i>	<i>TEACHING METHOD</i>	<i>KNOWLEDGE ASSESSMENT METHOD</i>	<i>Maximum number of points</i>	
	<i>Written exam</i>	<i>OUTCOME 1</i> Describe the development of the public sector and the place and role of the public sector in the national economy.	<i>lecture</i>	<i>Two intermediate exams; Answers are sought in the form of an essay on a given topic: essay-type questions are used to test the acquisition of knowledge in the field of development and organization of the public sector</i>	64	
			<i>Asking questions</i>			
			<i>discussion</i>			
		<i>OUTCOME 2</i> Present the public sector of the state and the public sector at the regional and local level.	<i>lecture</i>			
			<i>discussion</i>			
			<i>Open Questions</i>			
		<i>OUTCOME 3</i> Analyze the organization of the public sector, public companies, public institutions and regulatory bodies.	<i>lecture</i>			
			<i>discussion</i>			
		<i>OUTCOME 4</i> Explain public financial institutions and how they function.	<i>lecture</i>			
			<i>discussion</i>			



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	Practical work	OUTCOME 5 Interpret the size, functionality and principles of public sector operations.	Guided training	<i>During lectures and exercises, the lecturer will explain and interpret the content and text of the course with examples from practice. Students are expected to actively participate in classes and exercises</i>	16
			Rehearsal and feedback		
	Essay	OUTCOME 6 Compare the model of public-private partnership and outsourcing (the use of external companies and individuals to perform a particular job) on examples from the Republic of Croatia and the EU	Guided training	<i>In a written paper (essay), students analyze the size and functionality of the public sector and present it. They choose one of the lecturers of the proposed topics and have the opportunity to propose a topic from the course themselves.</i>	16
			Rehearsal and feedback		
	Attending classes	All outcomes	Lectures and exercises	Attendance records	4
TOTAL POINTS					100

<i>Type of student workload</i>	<i>Student Load Hours</i>	<i>ECTS credits</i>
Attending contact classes	45	1,5
Field Trips/Visits Outside the College	0	0
Independent study/research	30	1
Out-of-classroom preparation and preparation of seminars/presentations	0	1,0
Work on an out-of-classroom project assignment	0	0
Independent preparation for exams and exam time	36	1,2
Consultation activities	15	0,5
Other	0	0
TOTAL ECTS credits	150	5

RATING:

In order to achieve a positive grade in the course, the student must cumulatively meet two conditions: achieve a total of at least 54 (fifty-four) points in the course and meet the lower point threshold for the adoption of each individual learning outcome, which is 50% of the total points of the learning outcomes.

Grades are calculated based on the following distribution of points:

<i>SCORE</i>	<i>RATING</i>
<i>0,00 – 53,90</i>	<i>Insufficient (1)</i>
<i>54,00 – 64,90</i>	<i>Sufficient (2)</i>
<i>65,00 – 79,90</i>	<i>Good (3)</i>
<i>80,00 – 89,90</i>	<i>Very good (4)</i>
<i>90.00 and more</i>	<i>Excellent (5)</i>

Grading is carried out in a transparent manner by collecting points. The course is evaluated with 100.00 points (with the possibility of achieving an additional 8 points on the Challenge learning outcome).

CHALLENGE LEARNING OUTCOME - the student has the opportunity to earn an additional maximum of 8 points through the Challenge learning outcome; The student independently chooses one of the activities proposed in the first lesson, and has the opportunity to independently propose an activity with which he wants to increase the number of points and, with the consent of the course holder, achieves them according to the criteria of the course. Points for the Challenge learning outcome are not distributed according to the learning outcomes, but the number achieved makes an additional number of points to the total number of points achieved according to the learning outcomes.

Before taking the final written exam, each student must meet the prescribed conditions, which primarily means that they have attended the % of classes determined by the Study Regulations and that they have received an electronically encrypted permission to take the exam.

1.9. Required reading and number of copies in relation to the number of students currently attending classes in the course

<i>Title</i>	<i>Number of copies</i>	<i>Number of students</i>
<i>Public Sector Business (script) – Prepared by: Mladen Ilić</i>	<p><i>5*</i></p> <p><i>*students receive compulsory literature in permanent ownership</i></p>	<i>100</i>

1.10. Supplementary literature

Zdravko Friday: "Public Policies and Problems of Modern Governance" (<https://hrcak.srce.hr/file/199988>)

1.11. Ways of quality monitoring that ensure the acquisition of output knowledge, skills and competencies

- analysis of exam results, achieved results, level of understanding and knowledge during exercises, practical tasks and group work,*
- conducting a survey among students,*
- The evaluation of the teacher,*
- achieved results and level of knowledge presented during the preparation and defense of the final thesis (students who choose a graduate thesis in this course),*
- analysis of the Quality Centre's reports and*
- Feedback from students who have already graduated and their employers on the usefulness of the content of this course in the performance of the work they do.*