

DESCRIPTION OF THE COURSE

GENERAL INFORMATION		
Course Holder	Dr.sc. Jelena Uzelac	
The name of the college	Fundamentals of Civil Law	
Study program	Professional Undergraduate Study – Finance and Business Law	
Status of the College	Mandatory	
Year	1 st Year	
Point value and method of teaching	ECTS coefficient of student workload	6
	Number of hours (P+V+S)	45+15+0

DESCRIPTION OF THE COURSE
1.1. <i>Objectives of the course</i>
The aim of this course is to develop the ability of students to master the basic concepts related to civil law, necessary especially for work at lower and middle levels of decision-making (administrative bodies in state administration and companies, land registry departments of courts, clerical work in notary and law offices). Students will learn the basic concepts of the general part of civil law that will help them gradually master theoretical legal knowledge that they will be able to apply in specific situations and on the basis of which they will be able to understand the role of civil law within the legal system of the Republic of Croatia and its connection with other branches of law.
1.2. <i>Requirements for enrolment in the course</i>
No conditions

1.3. *Expected learning outcomes for the course*

Students should be able to:

1. define the basic principles from the general part of civil law and the main types of sources of civil law
2. interpret the concept of a civil law relationship, types of legal facts, subjects and subjective civil rights
3. define the objects of a civil law relationship
4. explain the concept, types and content of legal transactions
5. interpret the concepts of validity and invalidity of legal transactions
6. explain the acquisition and loss of subjective civil rights

1.4. *Course content*

Introduction - role and objectives of the course, main objects of study, concept and name of civil law
 Basic principles of civil law, sources of civil law
 Civil law relationship – definition, origin, concept of legal fact
 Subjects of civil law relations - natural and legal persons
 Subjective rights
 Objects of civil law - things
 Objects of civil law relations - performances, property, products of the human spirit, personality rights
 Legal affairs – the concept of legal transactions, types of legal transactions
 Legal affairs – essential and natural ingredients of legal transactions
 Legal affairs – necessary ingredients of a legal transaction
 Forms of manifestation of the will
 Presumptions of validity of legal transactions, nullity of legal transactions
 Contestability of legal transactions
 Original and derivative acquisition of rights, loss of rights
 Aging

1.5. Types of teaching (put X)	☒ lectures ☐ seminars and workshops ☒ exercises ☐ Distance education ☐ Field Teaching	☐ Independent tasks ☐ Multimedia & Network ☐ laboratory ☐ Mentoring work ☐ Other _____
1.6. Student obligations		
<i>The obligations of students are prescribed in detail by the Statute, the Ordinance on Studies and the Instructions on Student Obligations. The key obligations of students are:</i> <i>ATTENDANCE AT CLASSES: students are obliged to attend classes, actively follow lectures and exercises, and participate constructively in classes, and in order to acquire the right to take the exam, it is necessary to attend classes in the percentages prescribed by the Study Regulations. For each student, their presence in class is recorded through the Infoeduka digital office system. The minimum obligations are;</i> <i>Full-time students must attend at least 70% of the total number of classes to be eligible to sign.</i> <i>Part-time students need to attend at least 50% of the total number of classes to be eligible to sign.</i> <i>PASSING EXAMS: in order to achieve a positive grade in the subject, it is necessary to achieve at least 54 points in the subject, but also at least 50% of points for each learning outcome. The method of taking the exam is described in more detail in the item Assessment and evaluation of students' work during classes and at the final exam.</i> <i>*FINAL EXAM – a student who has not met the conditions for passing the exam during the continuous examination of knowledge (has achieved a total of at least 54 points in the course and has met the lower point threshold of adoption of each learning outcome, i.e. a minimum of 50% of the points of each learning outcome), may take the learning outcomes of the course at the final exam.</i>		

WRITTEN EXAM: the student is obliged to take a written exam that verifies the acquisition of theoretical knowledge related to the course, microeconomics and macroeconomics. The questions also test the ability to identify, explain and relate key concepts and to make appropriate arguments. The written exam also includes tasks that check the student's acquisition of the material through analytical frameworks.

***CONTINUOUS EXAMINATION:** In order to make students progress more efficiently in class, continuous examinations are carried out (2 intermediate exams). In this way, students acquire smaller teaching units and master the subject material more easily.

1.7. Student Work Tracking (Add X to the appropriate tracking format)

Attending classes	x	Teaching activity		Seminar paper		Experimental work	
Written exam	x	Oral exam		Essay		Research	
Project		Continuous Assessment*		Report		Practical work	
Portfolio							

1.8. Assessment and evaluation of students' work during classes and at the final exam

Evaluation and evaluation of students' work during classes and at the final exam is carried out on the basis of the Regulations on Studying of the EFFECTUS University of Applied Sciences.

Allocation of points according to the forms of student work monitoring:



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		Attending classes	Written exam	Project	Seminar paper	Practical work	Altogether	
	I1		16				16	
	I2		16				16	
	I3		16				16	
	I4		16				16	
	I5		16				16	
	I6		16				16	
	OUT OF OUTCOME	4					4	
	ALTOGETHE R	4	96				100	

Linking learning outcomes, teaching methods and knowledge assessment methods:

FORMS OF TRACKING	NAME OF LEARNING OUTCOMES	TEACHING METHOD	KNOWLEDGE ASSESSMENT METHOD	Maximum number of points
Written exam	OUTCOME 1 Define the basic principles from the general part of civil law and the main types of sources of civil law	lecture	Simple recall tasks to which an answer is sought, demonstrating the identification and definition of key terms, their connection and appropriate argumentation. They may include problem questions and tasks that need to be argued.	48
		Asking questions discussion		
	OUTCOME 2 Interpret the concept of civil law relationship, types of legal facts, subjects and subjective civil rights	lecture	Simple recall tasks to which an answer is sought, demonstrating the identification and definition of key terms, their connection and appropriate argumentation. They may include problem questions and tasks that need to be argued.	
		Asking questions discussion		
	OUTCOME 3	lecture	Simple recall tasks to which an answer	



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	Define the objects of a civil law relationship	<i>Asking questions discussion</i>	is sought, demonstrating the identification and definition of key terms, their connection and appropriate argumentation. They may include problem questions and tasks that need to be argued.	
<i>Written exam</i>	<i>OUTCOME 4</i> <i>Explain the concept, types and content of legal transactions</i>	<i>lecture</i>	Simple recall tasks to which an answer is sought, demonstrating the identification and definition of key concepts, their connection and corresponding arguments of a higher degree of complexity. They may include problem questions and tasks that need to be argued.	<i>48</i>
		<i>Asking questions discussion</i>		
	<i>OUTCOME 5</i> Interpret the concepts of validity and invalidity of legal transactions	<i>lectures</i>	Simple recall tasks to which an answer is sought, demonstrating the identification and definition of key terms, their connection and appropriate argumentation. They may include problem questions and tasks that need to be argued.	
		<i>Asking questions discussion</i>		
	<i>OUTCOME 6</i> explain the acquisition and loss of subjective	<i>lecture</i>	Essay-problem questions to which an answer is sought, which demonstrates the identification and definition of key	



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	civil rights	<i>Asking questions discussion</i>	terms, their connection and appropriate argumentation of a higher degree of complexity. They may include problem questions and tasks that need to be argued.	
<i>Attending classes</i>	<i>All outcomes</i>	<i>Lectures and exercises</i>	<i>Attendance records</i>	<i>4</i>
	TOTAL POINTS			100

Type of student workload	Student Load Hours	ECTS credits
Attending contact classes	60	2
Field Trips/Visits Outside the College	15	0,5
Independent study/research	30	1
Out-of-classroom preparation and preparation of seminars/presentations		
Work on an out-of-classroom project assignment		
Independent preparation for exams and exam time	60.0	2.0
Consultation activities	15	0.5
Other		
TOTAL ECTS credits	180	6

RATING:

In order to achieve a positive grade in the course, the student must cumulatively meet two conditions: achieve a total of at least 54 (fifty-four) points in the course and meet the lower point threshold for the adoption of each individual learning outcome, which is 50% of the total points of the learning outcomes. A student may receive an additional four points if (i) attends classes more than 80% for full-time students and (ii) attends classes more than 55% for part-time students.

Grades are calculated based on the following distribution of points:

SCORE	RATING
0,00 – 53,90	Insufficient (1)
54,00 – 64,90	Sufficient (2)
65,00 – 79,90	Good (3)
80,00 – 89,90	Very good (4)
90.00 and more	Excellent (5)

Grading is carried out in a transparent manner by collecting points. The course is evaluated with 100.00 points (with the possibility of achieving an additional 8 points on the Challenge learning outcome).

CHALLENGE LEARNING OUTCOME - the student has the opportunity to earn an additional maximum of 8 points through the Challenge learning outcome; The student independently chooses one of the activities proposed in the first lesson, and has the opportunity to independently propose an activity with which he wants to increase the number of points and, with the consent of the course holder, achieves them according to the criteria of the course. Points for the Challenge learning outcome are not distributed according to the learning outcomes, but the number achieved makes an additional number of points to the total number of points achieved according to the learning outcomes.

Before taking the final written exam, each student must meet the prescribed conditions, which primarily means that they have attended the % of classes determined by the Study Regulations and that they have received an electronically encrypted permission to take the exam.

1.9. Required reading and number of copies in relation to the number of students currently attending classes in the course

Title		Number of copies	Number of students
1.	Uzelac, Jelena: Basics of Civil Law, script I and II, internal scripts, EFFECTUS,	5* *students receive compulsory literature in permanent ownership	100

1.10. Supplementary literature

- Petar Klarić - Mladen Vedriš, Civil Law, Narodne novine, Zagreb 2006 or newer edition
- Civil Obligations Act, Official Gazette 35/05, 41/08, 125/11, 78/2015, 29/2018, 126/2021, 114/2022, 156/2022

1.11. Ways of quality monitoring that ensure the acquisition of output knowledge, skills and competencies

- statistical processing and analysis of exam results (checking the Gaussian curve – normal distribution of success, comparing and monitoring the results of exams of different generations, analysis of understanding of individual modules/questions on the exam, etc.),

- *conducting a survey among students,*
- *evaluation and self-evaluation of teachers,*
- *achieved results, level of understanding and knowledge during the preparation of the seminar paper,*
- *achieved results and level of knowledge presented during the preparation and defense of the final thesis (students who choose a graduate thesis in this course),*
- *analysis of the report of the Head of the Quality Centre, and*
- *Feedback from students who have already graduated on the usefulness of the content of this course in the performance of the work they do.*