

DESCRIPTION OF THE COLLEGE

GENERAL INFORMATION		
Course Holder	Dr.sc. Jelena Uzelac	
Name of the College	Introduction to the Law and Judicial System of the Republic of Croatia	
Study program	Professional Undergraduate Study – Finance and Business Law	
Status of the College	Mandatory	
Code	UPPS-20	
Year	Year 1	
Point value and method of teaching	ECTS Student Workload Coefficient	6
	Number of hours (P+H+S)	45+0+15

DESCRIPTION OF THE COLLEGE
<i>1.1. Objectives of the course</i>
The aim of this course is to develop the ability of students to master the basic concepts related to law and legal science, the judicial system of the Republic of Croatia and the composition of the state organization so that they can more easily master the program and acquire the necessary knowledge and skills in other legal subjects during their studies. Students will learn the basic concepts of the theory of law and the state, which will help them gradually master theoretical legal knowledge that they will be able to apply in specific situations and on the basis of which they will be able to understand the role of law in society.
<i>1.2. Requirements for enrolment in the course</i>
No conditions
<i>1.3. Expected learning outcomes for the course</i>

Students should be able to:

1. Explain the concept of the state and the sovereignty of state power.
2. Describe the system of state administration and the functioning of government in the state.
3. To present the structure of government in the Republic of Croatia and the judicial system.
4. Describe the role of legal norms in society, especially in the modern business environment.
5. Explain the concept of a legal relationship.
6. Define the terms of source of law, legal act and legal remedies.

1.4. The content of the course

Introduction - the role and objectives of the course, the main objects of study - state and law.

The concept of the state - social groups, organization, power, coercion, authority, legitimacy, hierarchy, the state as a community and as an organization, the global and political character of the state.

Sovereignty of state power, armed, economic and ideological power of the state, state population and territory, specific functions of the state legal order.

The composition of the state organization - state officials, state bodies, jurisdiction, types of state bodies, separation of powers in the state, hierarchy.

Types of states - classification of states, form of government, state system, political systems, democracy, bureaucracy, centralization and decentralization, modern state.

Organization of the authorities of the Republic of Croatia - legislative power, judicial power, Constitutional Court of the Republic of Croatia.

Organization of the authorities of the Republic of Croatia - executive power, local self-government and administration.

Electoral system - basic principles and institutes of electoral law.

Theories of law and introductions to legal norms.

Legal norms - customary, moral and legal norms, sources of legal norms, composition of legal norms, types of legal norms.

Systematization of legal norms - legal institutes and legal branches, relationship between individual legal branches, legal areas.
Application of legal norms - determination of valid legal norms, interpretation of legal norms, filling legal gaps.

Legal relationship – composition and types of legal relationships, legal entities.

Legal relationship - legal objects, obligation and authorization, legal facts, legal actions, legal gaps.

Legal act - hierarchy, principle of legality, constitution, law, bylaws, customary law, individual legal acts, validity, fairness and effectiveness of legal acts.

1.5. Types of teaching (put X)

- | | |
|---|---|
| ☒ Lectures | ☐ Independent tasks |
| ☐ Seminars and workshops | ☐ Multimedia & Network |
| ☒ Exercises | ☐ Laboratory |
| ☐ Distance education | ☐ mentoring work |
| ☐ Field Teaching | ☐ other _____ |

1.6. Obligations of students

Student obligations are prescribed in detail by the Statute, the Study Regulations and the Instructions on Student Obligations. The key obligations of students are:

ATTENDANCE AT CLASSES: students are obliged to attend classes, actively follow lectures and exercises and participate constructively in classes, and in order to acquire the right to take the exam, it is necessary to attend classes in the percentages prescribed by the Study Regulations. For each student, their presence in class is recorded through the Infoeduka digital office system. The minimum commitments are;

- Full-time students must attend at least 70% of the total number of classes to be eligible to sign.*
- Part-time students need to attend at least 50% of the total number of teaching hours to be eligible to sign.*

EXAM: in order to achieve a positive grade in the subject, it is necessary to achieve at least 54 points in the subject, but also at least 50% of points for each learning outcome. The method of taking the exam is described in more detail in the item Assessment and evaluation of students' work during classes and at the final exam.

**FINAL EXAM – a student who has not met the conditions for passing the exam during the continuous examination (has achieved a total of at least 54 points in the course and met the lower point threshold for the acquisition of each learning outcome, i.e. at least 50% of the points of each learning outcome), may take the learning outcomes of the course at the final exam.*

WRITTEN EXAM: *the student is required to take a written exam that verifies the acquisition of theoretical knowledge related to the course. The questions also test the ability to identify, explain and relate key concepts, as well as appropriate argumentation. The written exam also includes tasks that check the student's acquisition of the material through analytical frameworks.*

**CONTINUOUS ASSESSMENT: In order to improve the effective progress of students in teaching, continuous examinations (2 intermediate exams) are carried out. In this way, students acquire smaller teaching units and master the subject material more easily.*

1.7. Monitoring of student work (add X with the appropriate form of monitoring)

Attendance	x	Teaching activity		Term paper		Experimental work	
Written exam	x	Oral exam		Essay		Research	
Design		Continuous assessment*		Paper		Practical work	
Portfolio							

1.8. Assessment and evaluation of students' work during classes and at the final exam

Assessment and evaluation of students' work during classes and at the final exam is carried out on the basis of the Study Regulations of the EFFECTUS University of Applied Sciences.

Allocation of points according to the forms of student work monitoring:

	Attendance	Written exam	Design	Term paper	Practical work	Total
I1		16				16
I2		16				16
I3		16				16
I4		16				16
I5		16				16
I6		16				16
OUT OF THE BOX	4					4
TOTAL	4	96				100

Linking learning outcomes, teaching methods and methods of assessment of knowledge:

FORMS OF TRACKING	NAME OF LEARNING OUTCOMES	TEACHING METHOD	METHOD OF ASSESSMENT KNOWLEDGE	Maximum number of rating points
Written exam	OUTCOME 1 Explain the concept of the state and the sovereignty of state power.	Lecture	Simple recall tasks to which an answer is sought that demonstrates the identification and definition of key terms, their connection and appropriate argumentation.	48
		Asking questions Discussion		
	OUTCOME 2 Describe the system of state administration and the functioning of government in the state.	Lecture	Simple recall tasks to which an answer is sought that demonstrates the identification and definition of key terms, their connection and appropriate argumentation.	
		Asking questions Discussion		
	OUTCOME 3 To present the structure of government in the Republic of Croatia and the judicial system.	Lecture	Simple recall tasks to which an answer is sought that demonstrates the identification and definition of key terms, their connection and appropriate argumentation.	
		Asking questions Discussion		
Written exam	OUTCOME 4 Describe the role of legal norms in society, especially in the modern	Lecture	Simple recall tasks to which an answer is sought that demonstrates the identification and definition of key concepts, their connection and	48
		Asking questions		

	<i>business environment.</i>	<i>Discussion</i>	corresponding arguments of a higher degree of complexity.	
	<i>OUTCOME 5</i> Explain the concept of a legal relationship.	<i>Lectures</i>	Simple recall tasks to which an answer is sought that demonstrates the identification and definition of key terms, their connection and appropriate argumentation.	
		<i>Asking questions</i> <i>Discussion</i>		
	<i>OUTCOME 6</i> Define the terms of source of law, legal act and legal remedies.	<i>Lecture</i>	Essay-problem questions to which an answer is sought that demonstrates the identification and definition of key concepts, their connection and corresponding arguments of a higher degree of complexity. They can include problem questions and tasks that need to be argued.	
		<i>Asking questions</i> <i>Discussion</i>		
	<i>Attendance</i>	<i>All outcomes</i>	<i>Lectures and exercises</i>	
	<i>TOTAL POINTS</i>			
	<i>100</i>			

Type of student workload	Hours of student workload	ECTS credits
Attending face-to-face classes	60	2
Field trips/visits outside the college	15	0,5
Independent study/research	30	1
Out-of-classroom preparation and preparation of seminars/presentations		
Work on an out-of-classroom project assignment		
Independent preparation for exams and exam time	60.0	2.0
Consultation activities	15	0.5
Other		
TOTAL ECTS credits	180	6

JUDGING:

In order to achieve a positive grade in the course, the student must cumulatively meet two conditions: achieve a total of at least 54 (fifty-four) points in the course and meet the lower point threshold for the adoption of each individual learning outcome, which is 50% of the total points of the learning outcomes. A student may receive an additional four points if (i) attends classes more than 80% for full-time students and (ii) attends classes more than 55% for part-time students.

Grades are calculated based on the following distribution of points:

NUMBER OF POINTS	RATING
0,00 – 53,90	Insufficient (1)

54,00 – 64,90	Sufficient (2)
65,00 – 79,90	Good (3)
80,00 – 89,90	Very Good (4)
90.00 and more	Excellent (5)

The evaluation is carried out in a transparent manner by collecting points. The course is valued with 100.00 points (with the possibility of achieving an additional 8 points on the Challenge learning outcome).

CHALLENGE LEARNING OUTCOME - the student has the opportunity to earn an additional maximum of 8 points through the Challenge learning outcome; The student independently chooses one of the activities proposed in the first lesson, and has the opportunity to independently propose an activity by which he wants to increase the number of points and, with the consent of the course holder, achieves them according to the criteria of the subject. Points for the Challenge learning outcome are not distributed according to the learning outcomes, but the number achieved is an additional number of points to the total number of points achieved according to the learning outcomes.

Before taking the final written exam, each student must meet the prescribed conditions, which primarily means that they have attended the % of classes determined by the Study Regulations and that they have received an electronically encrypted permission to take the exam.

1.9. Required literature and number of copies in relation to the number of students currently attending classes in the course

<i>Title</i>		<i>Number of copies</i>	<i>Number of students</i>
1.	Uzelac, Jelena: Introduction to Law and the Judicial System of the Republic of Croatia, Script I and II, Internal Scripts, Peer-Reviewed and Categorized Teaching Material, EFFECTUS, Zagreb, 2013. ISBN 978-953-57077-4-5	5* *students receive compulsory literature in permanent ownership	100

2.	Milorad Ćupurdija, Safet Subašić, Bruno Raguž, Law and Justice, 3rd revised edition, Libertin naklada, 2025.		
3.	Šarin, Duška: The Emergence of the Croatian Constitution, Narodne novine, Zagreb, 1997, ISBN 953-6053-27-6		
1.10. Supplementary literature - Constitution of the Republic of Croatia (OG 56/90, 135/97, 8/98, 113/00, 124/00, 28/01, 41/01, 55/01, 76/10, 85/10, 5/14)			
1.11. Quality monitoring methods that ensure the acquisition of output knowledge, skills and competences			
• statistical processing and analysis of exam results (verification of the Gaussian curve – normal distribution of performance, comparison and monitoring of exam results of different generations, analysis of understanding of individual modules/questions on the exam, etc.), • conducting a survey among students, • evaluation and self-evaluation of teachers, • achieved results, level of understanding and knowledge during the preparation of the seminar paper, • the achieved results and the level of knowledge presented during the preparation and defense of the final thesis (of students who choose the graduate thesis in this subject), • analysis of the reports of the head of the quality center, and • Feedback from students who have already graduated about the usefulness of the content of this course in the performance of the tasks they are engaged in.			